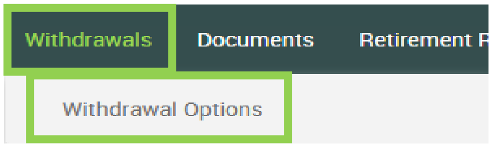
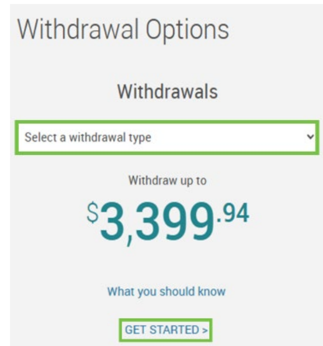
Online In Service Distribution

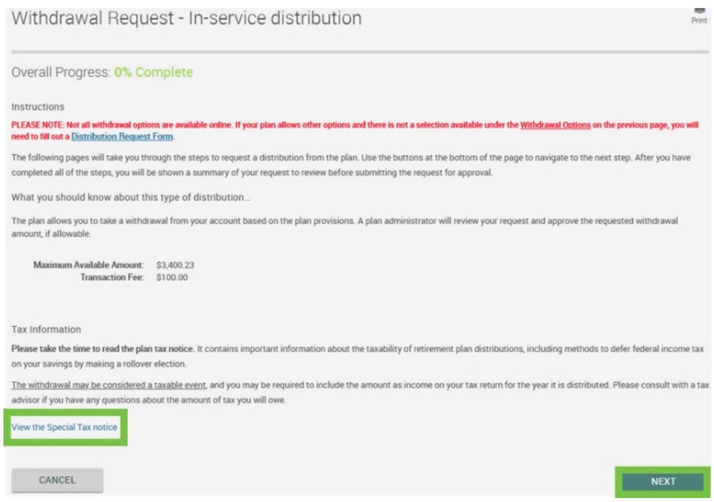


Select **Withdrawal Options** from the menu.



Select a withdrawal type from the **Withdrawals** dropdown.

Click **GET STARTED**.

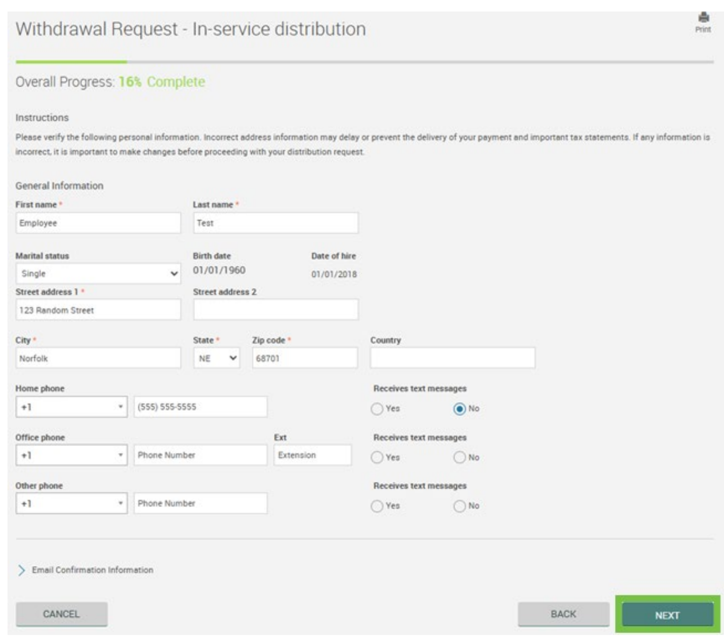


Read the Instructions and click **Next**.

Review your information and click **Next**.

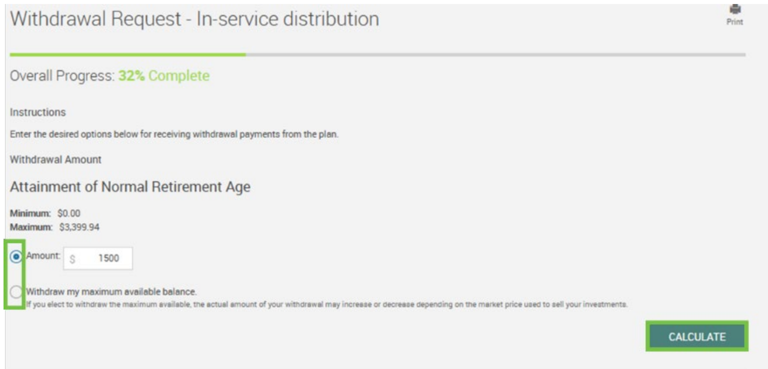
<u>If changes are required</u>, select **Account** then **Edit Your Personal Information** from the top menu. Make your changes, then return to your distribution request.

<u>If no change are required</u>, click **NEXT.**



Go to: https://www.retirementplanconsultants.info/login.
Contact RPC at 877-800-1114 for login assistance.

Online In Service Distribution

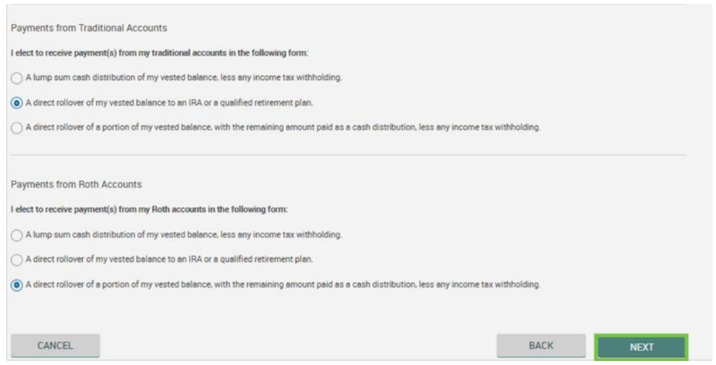


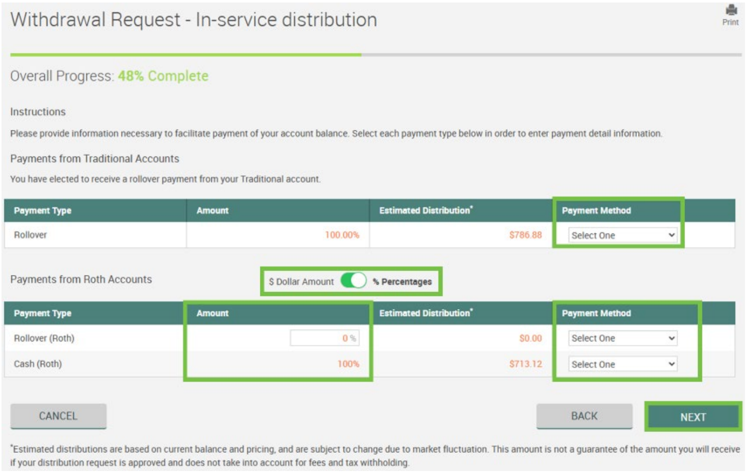
Enter the amount you would like to withdraw and click **Calculate.**

Choose the payment option(s) that meet your needs and click **Next**.

Cash Withdrawals may be taxable and will be paid out to you less any required federal and/or state tax withholdings.

Rollover Requests are non-taxable rollovers to an IRA or qualified retirement plan.



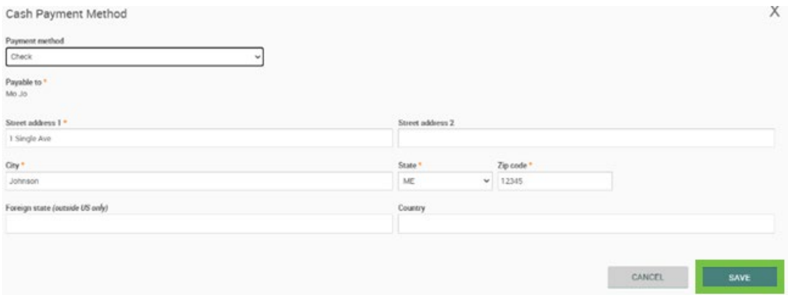


Review the payment type(s) and estimated amount(s) and select your payment method(s) from the dropdown menu(s).

NOTE: *Rollover payments are only allowed by check.*

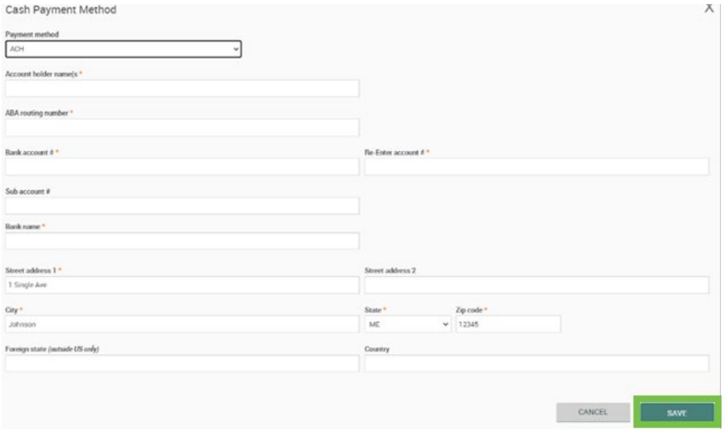
For Check Payment(s), complete the related information, then click **Save**.

NOTE: *Fields marked with an asterisk are required.*



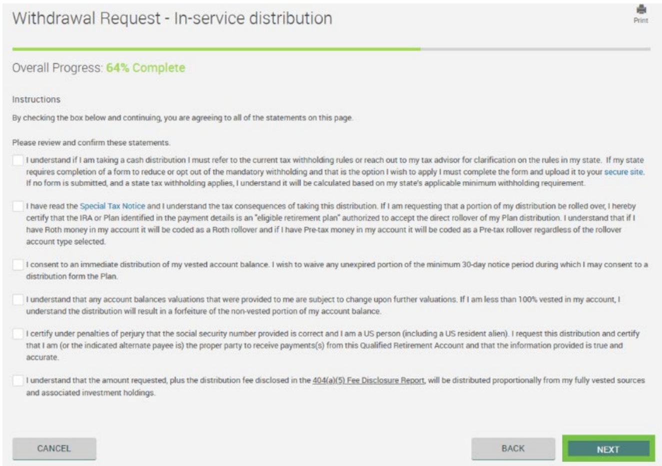
Go to: https://www.retirementplanconsultants.info/login.
Contact RPC at 877-800-1114 for login assistance.

Online In Service Distribution

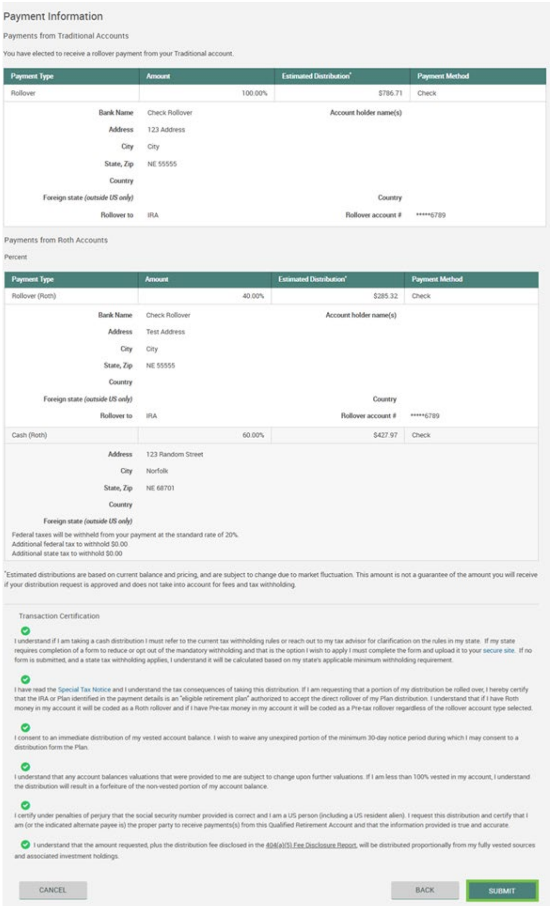


For ACH Payment(s), complete the related information, then click **Save**.

NOTE*: Fields marked with an asterisk are required.*



Read and select the boxes to the left of each statement, then click **Next**.



Confirm all details on the final screen are correct, then click the **Submit** at the bottom.

Once approved by your Plan Sponsor, please allow 10-14 days for processing

To review the status of your request, go to the **Account** tab and then select **Web Requests** from the dropdown menu.

Go to: https://www.retirementplanconsultants.info/login.
Contact RPC at 877-800-1114 for login assistance.