Update Your Beneficiaries

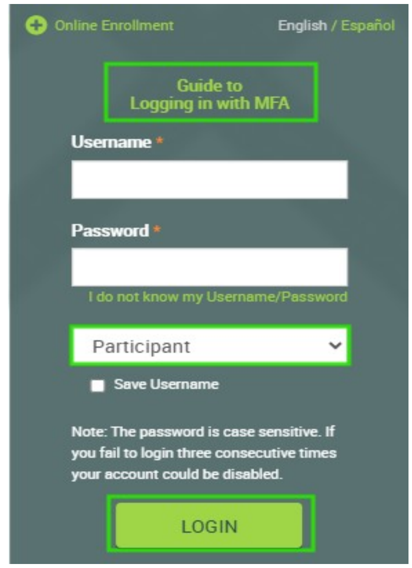
Visit https://retirementplanconsultants.info

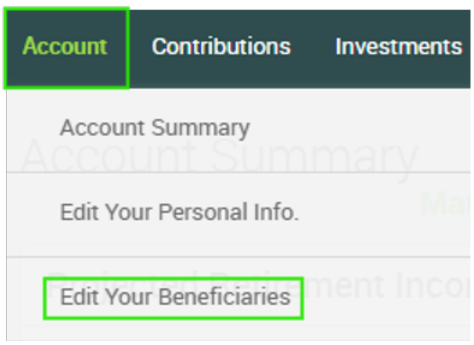
Type in your **Username** and **Password**, or follow the instructions provided in your welcome letter.

Select role from dropdown menu: **Participant**

Click the **Login** button

A One-Time PIN (OTP) is required to login using multi-factor authentication (MFA). If you need additional guidance with the OTP process, click the **Guide to Logging in with MFA** link (located at the top of this gray login box).





Choose **Account** then **Edit Your Beneficiaries**.

Complete all the required fields, these are marked with a red asterisk (*).

To add additional beneficiaries, click the ADD button.

Click the SAVE button upon completion.